

Chapter 19

Glossary

NOTES

49 U.S.C. 5310 Program (Section 5310)---This program makes federal funds available to assist private, non-profit organizations in the purchase of vehicles and related equipment to provide transportation services which meet the needs of elderly persons and persons with disabilities in both non-urbanized and urbanized areas.

49 U.S.C. 5311 Program (Section 5311)---This program makes federal funds available to assist in the development, improvement and use of public transportation systems in rural and small urban areas.

Administrative Costs---These expenses encompass operating costs and include vehicle insurance, advertising and marketing for transportation services.

Americans with Disabilities Act of 1990 (ADA)---Legislation that ensures non-discrimination and equitable services for individuals with disabilities.

Articles of Incorporation---The document that evidences the formation of a corporate entity. This document must be filed in the Office of the Secretary of State to be enforceable.

Bidder---A person or corporation who submits a formal proposal to fulfill a service or products request made by an individual agency, CTD or KDOT.

Buy America---Buy America requirements ensure that federal funds are not obligated for transit projects unless designated levels of steel, iron, and manufactured products used in the projects are produced within the US.

Bylaws---Operating rules established by a corporate entity that govern the way in which internal affairs are conducted.

Capital Costs---These expenses may include, but are not limited to, purchase of vans or other paratransit vehicles, communications equipment, wheelchair lifts and restraints, and initial installation costs.

Commercial Drivers License (CDL)---A license granted by the state that must be obtained by drivers of commercial

Chapter 19

Glossary

vehicles of a certain size, including some drivers of paratransit vehicles, to lawfully provide transit services.

Coordinated Transit Districts (CTD)---Incorporated organizations that provide financial and administrative assistance to transportation systems throughout Kansas, established by KDOT. All recipients of federal or state grants, including 5310 and 5311 grants, are required to become a member of a CTD.

Cost-sharing---An agreement between parties to share the burden of the cost of products or services demanded.

Disadvantaged Business Enterprise (DBE)---Helps ensure that disadvantaged businesses have the maximum opportunity to compete for federal contracts.

Equal Employment Opportunity (EEO)---Applies the discrimination provisions of Title VI to employment and business opportunities.

Federal Transit Administration (FTA)---FTA is the federal agency responsible for providing overall policy and program guidance, apportioning funds annually to the states, developing and implementing financial management procedures, managing program support, and conducting national program reviews.

Feeder Service---Transit services that act as a connector from rural communities to intercity bus services. Feeder service coordinates rural connections between small transit operations and intercity bus carriers.

Fixed Route Service---An established transit route with fixed transit stops from which drivers do not deviate except for exceptional circumstances.

Form 990 or 990EZ---The tax form to be completed by each not-for-profit organization at the end of the fiscal year and after completion of the agency audit, if applicable. This form is similar in nature to the 1040 form that individuals are required to file.

General Liability Policy---A minimum insurance policy that covers accidents. This policy covers passengers and

Chapter 19

Glossary

property of others but does not cover damage to the car or van being driven.

Intermodal Surface Transportation Efficiency Act of 1991 (ISTEA)---Provided funding for transportation programs, specifically giving State and local governments more discretion in the use of Federal transit dollars. In 1998, ISTEA was reauthorized under the Transportation Equity Act for the 21st Century (ISTEA-21) legislation.

Kansas Department of Transportation (KDOT)---The State agency designated by the Governor of Kansas to administer Section 5310 and 5311 transit programs.

Kansas Public Transit Association (KPTA)---State transit association which provides lobbying, guidance and technical assistance for public transit agencies in Kansas.

Metropolitan Planning Organizations (MPO)---Organizations within a metropolitan area designated to efficiently and effectively plan for the area's various needs. MPOs often work with CTDs and local transit agencies to plan for community transit.

Non-urbanized Area---Areas outside a core area and the surrounding populated area with a total population of 50,000 or less, with boundaries fixed by the Bureau of Census or extended by state and local officials.

Not-for-Profit---An agency approved for IRS 501-C-3 status.

Operating Costs---These expenses may include, but are not limited to: salaries for drivers, dispatchers, and mechanics; fuel, oil, replacement tires, repairs, parts and labor, vehicle storage, contract services, vehicle tags, vehicle and/or vehicle storage facilities.

Paratransit Vehicle---Transit vehicles that are 22 feet or less and designed to transport the elderly and disabled.

Rural Transit Assistance Program (RTAP)---RTAP supports non-urbanized transit activities related to training, technical assistance, research, and related supportive

Chapter 19

Glossary

services to promote safe and effective delivery of public transportation in non-urbanized areas.

Title VI--Ensures that discrimination does not occur on the grounds of race, color, or national origin.

Transportation Equity Act for the 21st Century (TEA-21)-- A reauthorization of ISTEA for Fiscal Years 1998-2003 that increases provisions designed to guarantee funding for highway and transit programs.

United States Department of Transportation (USDOT)--- The federal agency that administers transportation programs and funds to state agencies.

Urbanized Area---An area that has a population in excess of 50,000. Funding for urbanized areas is separated based on population and population density for areas under 200,000 and on population, population density, and transit data for areas over 200,000 in population.

Vehicle Identification Number (VIN)---Identification number given to a vehicle by its manufacturer that must be listed on the vehicle and the title.

Vehicle Useful Life---The useful life of standard vans and body-on-chassis vehicles is a minimum of 100,000 miles or 5 years.