Driver/Employee Training Log

According to KDOT Policy, "All drivers, including volunteers or other agency staff, that operate vehicles funded by the KDOT Office of Public Transportation programs must attend the approved RTAP Driver's Training every other year." (KDOT Policies, 2016, page 14) Use this form to track your employees' attendance of approved training classes.

Driver Name	Name of Class	Instructor/Location	Date of Class	Driver must attend another training by: (date)